



Governors' Action Plan
Implementation and Integration Workshop
Hilton Bayfront, St. Petersburg, Florida
July 10 – 12, 2007

Priority Issue Team “Homework” to be Completed Prior to Workshop

The Alliance Management Team is looking forward to having a productive “all hands” meeting of the Gulf of Mexico Alliance on July 10 – 12. In order to maximize our short time together, we ask that each Priority Issue Team (PIT) do some preparation prior to arriving in St. Petersburg. Thank you in advance for your efforts.

In order to better identify critical activities that the Alliance partnership must undertake to complete implementation of the *Governors' Action Plan* over the next 22 months, we ask that the PITs identify and prioritize those Action Blueprint Steps that still need work in order to be completed by March 2009. The steps below provide guidance for PIT State Leads (with assistance from federal co-facilitators) to prepare for the PIT working sessions scheduled for the afternoon of Tuesday, July 10, with subsequent report-outs on the morning of Wednesday, July 11.

1. A working spreadsheet will be provided to each PIT which can serve as a tool for the team to categorize the implementation status of each Action Blueprint Step (ABS) – either as (1) **complete**, (2) **on track** to be completed by March 2009, or (3) **not on track** to be completed by March 2009. A preliminary categorization will have been done, based on implementation results reported to date. Through a conference call, the PIT should discuss and modify, as necessary, the implementation status for each ABS.
2. Prioritize those ABS categorized as **not on track**, using the following criteria:
 - a. Importance relative to other ABS that still need work;
 - b. Ease of completion, including prospective availability of resources from the Alliance partnership.
3. **By Friday, June 29**, PIT State Leads should send out their prioritized ABS to their PIT members, the five State Leads, and the Federal Workgroup, with a call for implementation ideas or resource commitments from state and federal partners. These partners should then consult within their respective agencies and be prepared to present any related commitments during the July 10 PIT working session.
4. The PIT working sessions on Tuesday, July 10, will be used to develop collaborative implementation plans for high priority ABS. PIT State Leads are asked to report out on these implementation plans during Wednesday morning's plenary session (July 11). A template for reporting out will be provided.